

Carrizozo Soil and Water Conservation District

Board of Supervisors Meeting

307 12th Street, Carrizozo, NM 88301

January 2026

Dinner at 5:00 PM | Meeting at 6:00 PM

1. Call to Order

The meeting was called to order at **6:07 PM**.

2. Approval of Agenda

The agenda was approved as presented.

Motion: Barbie

Second: Gray

Motion carried.

3. Cost Shares

Hooten Ranch — Cost share request was approved.

Motion: Gray

Second: Melvin

Motion carried.

4. Approval of Minutes

November 11, 2025 Board Meeting

Approved.

Motion: Melvin

Second: Jim

Motion carried.

December 9, 2025 Board Meeting

Approved.

Motion: Lee

Second: Kendal

Motion carried.

5. Financial Reports and Bills

- **November Monthly Report**
- **December Monthly Report**

Approved.

Motion: Barbie

Second: Lee

Motion carried.

- **Mileage and Per Diem Reimbursements (November & December)**

Approved.

Motion: Melvin

Second: Kendal

Motion carried.

- **FY 25–26 Q2 Financial Report**

The Board requested clarification from **LGBMS** regarding why the balance shows zero on the detailed summary report for all quarterly reports and whether funds are being transferred or not.

6. Reports

NMDA – Katie Goetz

Supporting documents were provided. Training for the **Open Meetings Act (OMA)** and **Inspection of Public Records Act (IPRA)** will be held at the next regular meeting.

NRCS – Amalia

Supporting documents were provided. Jim suggested using the **County Commission Chambers or Town Hall** for the upcoming CSP workshop. A **budget transfer** was discussed to meet budget needs. This item will be added to the **February agenda** for final action.

BLM – Tania Sanchez

Report acknowledged.

FSA – Melvin Johnson

The FSA Director will be retiring in May. The next FSA meeting is scheduled for this Thursday.

Carrizozo SWCD – Fernando Najera

Report included updates on **LANRAC** and District operations.

7. New Business

Hiring – Education and Outreach Coordinator

Brittany Ashby was hired as the new **Education and Outreach Coordinator** at **\$15 per hour for 20 hours per week**.

Motion: Lee

Second: Melvin

Motion carried.

Soil and Water Day – Santa Fe (February 16)

Attendance approved.

Motion: Kendal

Second: Gray

Motion carried.

Conservation Planning Training – March 23–26, Moriarty, NM

Attendance approved.

Motion: Jim

Second: Barbie

Motion carried.

Employee Performance Evaluation

JoAnne received a **\$1 per hour raise**, bringing her wage to **\$19 per hour**.

Motion: Barbie

Second: Gray

Motion carried.

Notice of Resignation

The Board accepted, **with regrets**, the resignation of **Supervisor Lee Sultemeier**.

Motion: Jim

Second: Kendal

Motion carried.

Board Elections

Chair: Motion was made to re-elect the standing officers for the next year.

Motion: Lee

Second: Kendal

(Motion carried.)

8. Executive Session – Personnel Matters

The Board entered Executive Session at **7:16 PM**.

Motion: Jim

Second: Kendal

All members voted yes.

The Board returned to regular session at **7:37 PM**.

No action was taken during Executive Session.

9. Special Meeting

A **special meeting** was scheduled for **January 27 at 5:00 PM**.

Motion: Gray

Second: Kendal

Motion carried.

10. Adjournment

The meeting was adjourned.

11. Next Meeting

February 10, 2026

Supper: 5:00 PM (No business will be conducted)

Meeting: 6:00 PM

Virtual Access: Call **575-315-6585** if needed