

# CARRIZOZO SOIL & WATER CONSERVATION DISTRICT

P.O. Box 457, 307 12TH Street  
Carrizozo, NM 88301  
575-648-2941 Ext: 101

## Agricultural Producer Cost-Share Program Guidelines

**Who may apply:** An agricultural producer addressing a natural resource concern who can prove ownership, or lease of land, within the Carrizozo Soil & Water Conservation District (Carrizozo SWCD) boundaries and is a current producer of Carrizozo SWCD.

**Application:** Will be received on a fiscal year basis from July 1<sup>st</sup> to June 30<sup>th</sup>. All applicants must provide proof of ownership (a tax bill/assessment) and/or lease agreement with the application. Project must be within the boundaries of Carrizozo SWCD.

### Categories for assistance:

- **Urban:** (\$500.00 maximum available) 1 lot- 320 acres (dependent on land use type)
- **Community Facility:** (\$1,000.00 maximum available) Senior Citizens Centers, Parks, Schools, Churches etc.
- **Farm / Ranch Operation:** (\$7,000.00 maximum available) Determined by the Farm Service Agency specifications (Schedule F) or (Farm and Tract number). Must be able to prove \$5000.00 minimum income from agricultural products.

### Examples of eligible cost-share projects:

Includes but not limited to: brush management, critical area planting, diversion repair, stream bank stabilization, windbreak protection, irrigation pipeline, livestock pipeline, water storage, shade balls, interior cross fencing and in addition the replacement of exterior fencing will be included. Producers will comply with NRCS specs for a 4-wire fence. If the Producer would like to add a fifth wire, this will be allowed but it will be at the producer's expense. This does not allow changing the location of the existing exterior fence, the fence line must be maintained when it is replaced. Carrizozo SWCD will not be responsible for any legal issues of ownership or property lines. We will also consider other projects that are eligible through the Natural Resource Conservation Service (NRCS) Environmental Quality Incentives Program (EQIP) program.

### Guidelines:

1. Each producer can do more than one cost share per year, but cannot exceed category maximum. Monies are on a first come first served basis.
2. Practices must meet the Carrizozo SWCD and/or the NRCS standards and specifications.
3. If applying for a farm/ranch cost share, you must be engaged in livestock or agricultural production and produce at least \$5,000 of agriculture products annually.

4. If applying to drill a well the following requirements must be met:
  - Understanding that the well is for livestock use only.
  - At the time of drilling a well, some type of water storage must also be installed or already available. (Storage tank and/or drinker).
5. Maintenance and repairs will only be considered if the practice has exceeded its life span according to NRCS standards and specifications. No pumps will be replaced unless being replaced with a solar station.
6. The producer must allow 30 days for the Carrizozo SWCD and/or NRCS staff to complete the necessary site visit(s). This includes drawings, designs, GPS, etc. This information will be provided to the producer.
7. The producer will be notified of approval or rejection in writing.
8. If approved the producer **MUST** return the W9 sent with the letter.
9. The cost-share project must be completed within 90 days of approval notification.
10. A progress report must be sent to the administrative assistant of the SWCD every 30 days until project is completed.
11. If the project cannot be completed within this time frame, the producer may ask to be on the agenda to ask for a one-time, thirty (30) day extension. If the producer is unable to complete the project after this extension, then the cost share is cancelled. The producer is welcome to re-apply once they will be able to complete the project within the time limits.
12. Any approved cost-share project is to remain on the land in which it was approved for.
13. **Upon submitting an application, the applicant will be placed on the agenda for the next month's regular meeting and must attend in order to present their cost-share project by explaining needs and answering any questions board members may have.**
14. **No work can be started on the project prior to approval.**

### **Payments:**

1. Approved cost-share projects are reimbursed at a rate of 75% of actual approved costs.
2. Documentation must be received, and checkout completed verifying that the project was completed and is operating according to established specifications.
3. Practices that are based on NRCS guidelines, will be paid by NRCS yearly standards. Rates may vary from year to year.
4. Practices that are not NRCS approved will be paid either by Carrizozo SWCD set rate or by the submission of original receipts. If original receipts are being submitted, they will be copied and returned. **Producers will be informed at the time of an approved application on what payment scale will apply to them or if they need to turn in receipts.**

**Carrizozo Soil & Water Conservation District**  
**APPLICATION FOR COST - SHARE ASSISTANCE**

I AM REQUESTING COST-SHARE ASSISTANCE THROUGH THE CARRIZOZO SOIL AND WATER CONSERVATION DISTRICT FOR A CONSERVATION PROJECT.

**\*\*EXPLANATION OF NEEDED CONSERVATION WORK:**

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ELIGIBILITY WILL BE BASED ON FARM SERVICE AGENCY (FSA) REQUIREMENTS. ATTENDANCE AT A DISTRICT BOARD MEETING IS REQUIRED AS A PART OF THE APPLICATION PROCESS. ARE YOU ENGAGED IN LIVESTOCK OR AGRICULTURAL PRODUCTION, AND HAVE YOU **PRODUCED AT LEAST \$5,000 OF AGRICULTURE PRODUCTS THIS YEAR?** I UNDERSTAND THAT I AM ELIGIBLE FOR NO MORE THAN **\$7,000.00** PER YEAR (75% OF ACTUAL COST NOT TO EXCEED AVERAGE COST AS SHOWN IN THE CURRENT NRCS EQIP COST DOCKET). I AM ALLOWED TO DO MORE THAN ONE PROJECT BUT THE TOTAL THAT I CAN BE PAID **CAN NOT EXCEED \$7,000.00 per year.** THE DISTRICT'S FISCAL YEAR IS FROM JULY 1 TO JUNE 30. MY PROJECT MUST BE COMPLETED WITHIN 90 DAYS AFTER APPROVAL. IF I CANNOT COMPLETE THE PROJECT WITHIN THAT TIME, I MUST CONTACT THE DISTRICT TO REQUEST A ONE-TIME EXTENSION FOR COMPLETION OF THE PROJECT.

**NAME:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**ACRES/OWNED/leased:** \_\_\_\_\_ **LOCATION OF PROJECT:** \_\_\_\_\_

**SOCIAL SECURITY #:** \_\_\_\_\_ **ID #:** \_\_\_\_\_

**PLAN TO BEGIN MY PROJECT ON:** \_\_\_\_\_ **& COMPLETE IT BY:** \_\_\_\_\_

**FOR DISTRICT OFFICIALS:**

**APPLICATION APPROVED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
SUPERVISOR'S SIGNATURE

**ESTIMATED COST SHARE:** \_\_\_\_\_

**PENDING:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**DENIED:** \_\_\_\_\_ **REASON:** \_\_\_\_\_

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**EXTENTION REQUESTED:** \_\_\_\_\_ **APPROVED BY DISTRICT:** \_\_\_\_\_

**DATE PROJECT COMPLETED:** \_\_\_\_\_

**PAYMENT MADE:** \_\_\_\_\_ **CHECK # AND AMOUNT:** \_\_\_\_\_

