CARRIZOZO SOIL & WATER CONSERVATION DISTRICT

P.O. Box 457, 307 12TH Street Carrizozo, NM 88301 575.648.2941 Ext: **101**

Agricultural Producer Cost-Share Program Guidelines

Who may apply: An agricultural producer addressing a natural resource concern who can prove ownership, or lease of land, within the Carrizozo Soil & Water Conservation District (Carrizozo SWCD) boundaries and is a current producer of Carrizozo SWCD.

Application: Will be received on a fiscal year basis from July 1st to June 30th. All applicants must provide proof of ownership (a tax bill/assessment) and/or lease agreement with the application. Project must be within the boundaries of Carrizozo SWCD.

Categories for assistance:

- Urban: (\$500.00 maximum available) 1 lot- 320 acres (dependent on land use type)
- **Community Facility:** (\$1,000.00 maximum available) Senior Citizens Centers, Parks, Schools, Churches etc.
- Farm / Ranch Operation: (\$7,000.00 maximum available) Determined by the Farm Service Agency specifications (Schedule F) or (Farm and Tract number). Must be able to prove \$5000.00 minimum income from agricultural products.

Examples of eligible cost-share projects:

Includes but not limited to: brush management, critical area planting, diversion repair, stream bank stabilization, windbreak protection, irrigation pipeline, livestock pipeline, water storage, shade balls, interior cross fencing and in addition the replacement of exterior fencing will be included. Producers will comply with NRCS specs for a 4-wire fence. If the Producer would like to add a fifth wire, this will be allowed but it will be at the producer's expense. This does not allow changing the location of the existing exterior fence, the fence line must be maintained when it is replaced. Carrizozo SWCD will not be responsible for any legal issues of ownership or property lines. We will also consider other projects that are eligible through the Natural Resource Conservation Service (NRCS) Environmental Quality Incentives Program (EQIP) program.

Guidelines:

- 1. Each producer can do more than one cost share per year, but cannot exceed category maximum. Monies areon a first come first served basis.
- 2. Practices must meet the Carrizozo SWCD and/or the NRCS standards and specifications.
- 3. If applying for a farm/ranch cost share, you must be engaged in livestock or agricultural production and produce at least \$5,000 of agriculture products annually.

- 4. If applying to drill a well the following requirements must be met:
 - Understanding that the well is for livestock use only.
 - At the time of drilling a well, some type of water storage must also be installed or already available. (Storage tank and/or drinker).
- 5. Maintenance and repairs will only be considered if the practice has exceeded its life span according to NRCS standards and specifications. No pumps will be replaced unless being replaced with a solar station.
- 6. The producer must allow 30 days for the Carrizozo SWCD and/or NRCS staff to complete the necessary site visit(s). This includes drawings, designs, GPS, etc. This information will be provided to the producer.
- 7. The producer will be notified of approval or rejection in writing.
- 8. If approved the producer MUST return the W9 sent with the letter.
- 9. The cost-share project must be completed within 90 days of approval notification.
- 10. A progress report must be sent to the administrative assistant of the SWCD every 30 days until project is completed.
- 11. If the project cannot be completed within this time frame, the producer may ask to be on the agenda to ask for a one-time, thirty (30) day extension. If the producer is unable to complete the project after this extension, then the cost share is cancelled. The producer is welcome to re-apply once they will be able to complete the project within the time limits.
- 12. Any approved cost-share project is to remain on the land in which it was approved for.
- 13. Upon submitting an application, the applicant will be placed on the agenda for the next month's regular meeting and must attend inorder to present their costshare project by explaining needs and answering any questions board members may have.
- 14. No work can be started on the project prior to approval.

Payments:

- 1. Approved cost-share projects are reimbursed at a rate of 75% of actual approved costs.
- 2. Documentation must be received, and checkout completed verifying that the project was completed and isoperating according to established specifications.
- 3. Practices that are based on NRCS guidelines, will be paid by NRCS yearly standards. Rates may vary from year to year.
- 4. Practices that are not NRCS approved will be paid either by Carrizozo SWCD set rate or by the submission of original receipts. If original receipts are being submitted, they will be copied and returned. **Producers will be informed at the time of an approved application on what payment scale will apply to them or if they need to turn in receipts.**

Carrizozo Soil & Water Conservation District <u>APPLICATION FOR COST - SHARE ASSISTANCE</u>

I AM REQUESTING COST-SHARE ASSISTANCE THROUGH THE CARRIZOZO SOIL AND WATER CONSERVATION DISTRICT FOR A CONSERVATION PROJECT.

****EXPLANATION OF NEEDED CONSERVATION WORK:**

ELIGIBILITY WILL BE BASED ON FARM SERVICE AGENCY (FSA) REQUIREMENTS. ATTENDANCE AT A DISTRICT BOARD MEETING IS REQUIRED AS A PART OF THE APPLICATION PROCESS. ARE YOU ENGAGED IN LIVESTOCK OR AGRICULTURAL PRODUCTION, AND HAVE YOU **PRODUCED AT LEAST \$5,000 OF AGRICULTURE PRODUCTS THIS YEAR?** I UNDERSTAND THAT I AM ELIGIBLE FOR NO MORE THAN <u>\$7,000.00</u> PER YEAR (75% OF ACTUAL COST NOT TO EXCEED AVERAGE COST AS SHOWN IN THE CURRENT NRCS EQIP COST DOCKET). I AM ALLOWED TO DO MORE THAN ONE PROJECT BUT THE TOTAL THAT I CAN BE PAID CAN NOT EXCEED \$7,000.00 per year. THE DISTRICT'S FISCAL YEAR IS FROM JULY 1 TO JUNE 30. MY PROJECT MUST BE COMPLETED WITHIN 90 DAYS AFTER APPROVAL. IF I CANNOT COMPLETE THE PROJECT WITHIN THAT TIME, I MUST CONTACT THE DISTRICT TO REQUEST A ONE-TIME EXTENSION FOR COMPLETION OF THE PROJECT.

NAME:		DATE:	
ADDRESS:		PHONE:	
ACRES/OWNED/leased: I	OCATION OF PROJECT:		
SOCIAL SECURITY #:	ID #:		
PLAN TO BEGIN MY PROJECT ON: & COMPLETE IT BY:			
FOR DISTRICT OFFICIALS:			
APPLICATION APPROVED:	SUPERVISOR'S SIGNATU	DATE: RE	
ESTIMATED COST SHARE: _			
PENDING:	DATE:		
DENIED:REASON:			
EXTENTION REQUESTED:	APPROVED BY DISTRI	СТ:	
DATE PROJECT COMPLETED:			
PAYMENT MADE:	CHECK # AND AMOU	NT:	

N,	Name (as shown on your income tax return)			
() Ol G C:	Business name, if different from above			
@ 0	Check appropriate box: 0 Individual/Sole proprietor O Corporation O Partnership 0 Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partr 0 Other (see instructions)	ership) Exempt payee		
	Address (number, street, and apt. or suite no.)	Requester's name and address (optional)		
'cj (I) C. <i>Cl</i>)	City, state, and ZIP code			
(l) (l) (j)	List account number{s) here (optional)			
l!:i:11	Taxpayer Identification Number (TIN)			

Enter your TIN.in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your.employer identificat_ion number (EIN). If you do not have a number, see *How to* get a *TIN* on page 3.

Note. If the account is in more than one name, see the chart.on page 4 for guidelines on whose number to enter.

Ider penal Certification

Under penalties of perjury, I certify that:

- 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- 3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and I:Jividends on your tax return. For real estate transactions, item 2 does not apbly. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN)to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including aresident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

 $1. \mbox{ Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),$

2. Certify that you are not subject to backup withholding, or

3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income froma U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a ${\bf U.S.}$ person. For federal tax purposes, you are considered a U.S. person if you are:

Social security number

or

Employer identification number

o An individual who is a U.S. citizen or U.S. resident alien,

 A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,

e An estate (other than a foreign estate), or

o A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct ¹a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume thata partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholdingon its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

o The U.S. owner of a disregarded entity and not tl1e entity,