

Carrizozo Soil and Water Conservation District
307 12th Street, Carrizozo, NM 88301

Meeting Minutes

Date: September 9, 2025

Time: 7:00 PM (Supper at 6:00 PM)

Location: Carrizozo, NM

Supervisors Present

- **Bryan Hightower, Chair**
- **Barbie Roper, Vice Chair**
- **Melvin Johnson**
- **Kendal Wilson**
- **Jim Grider**
- **Lee Sultemeier**

Supervisors Absent

- **Gray Gallacher**

Guests

- **Katie Goetz, NMDA**
- **Stan Towner, NRCS**
- **Melvin Johnson, FSA**
- **Fernando Najera, Carrizozo SWCD**
- **JoAnne Carpenter**

1. Call to Order

Chair **Bryan Hightower** called the meeting to order at 7:00 PM.

2. Approval of Agenda

Motion to approve the agenda as presented was made by Jim, seconded by Lee. Motion carried.

3. Cost Shares

- **Ferguson Ranch – Internal Fence**
Motion to approve by Barbie, seconded by Lee. All voted in favor. Motion carried.
- **Bar W Ranch – Solar Pumping Well**
Motion to approve by Lee, seconded by Jim. All voted in favor; **Kendal Wilson abstained**. Motion carried.

4. Approval of Minutes – August 12, 2025

Motion to approve minutes was made by Jim, seconded by Kendal. Motion carried.

5. Financial Reports and Bills

- **August Monthly Report** – City Bank Ruidoso interest-carrying checking account reviewed.
Motion to approve by Barbie, seconded by Lee. Motion carried.
- Vouchers signed.

6. Reports

- **NMDA – Katie Goetz**: Supporting documents provided.
- **NRCS – Stan Towner**: Supporting documents provided. Deadline for EQIP and CSP is **October 17, 2025**.
- **FSA – Melvin Johnson**: NAP payments are being issued; LFP is still in process.
- **Carrizozo SWCD – Fernando Najera**: Updates provided on the NMACD Conference presentation, 3-year planning, and the hydro study.

7. New Business

- **NMACD Conference Attendance**
Motion made by Lee, seconded by Jim. Motion carried.
- **Capacity Building Funding Opportunity**
 - Hiring an Education/Outreach/Grants position.
 - Funding additional hours for Joanne.
 - Purchasing equipment for new employees.
 - Making public comments on behalf of the Board.
- **Conservation Planning Training** – Discussed.
- **Dishonesty Bond**
Motion to proceed with payment made by Kendal, seconded by Lee. Motion carried.
- **Carrizozo Community Festival Float** – Discussed.
- **Local Workgroup Meeting – Sponsoring Lunch**
Motion made by Kendal, seconded by Jim. Motion carried.
- **Mil Levy Tax Rate** – Discussed.

- **Annual Legislative Dinner**
 - Check school schedules first.
 - Contact Women's Club for available dates.
 - Oso Grill proposed for catering.
- **NMWRRI** – Discussed.
- **October Meeting Location Change**
Motion to hold the October meeting in Corona made by Lee, seconded by Kendal.
Motion carried.
- **Capacity Building Memorandum of Agreement Draft – NMACD** – Discussed. •
Adjustment: 16 hours NMACD and 14 hours SWCD. MOA will be updated.
- **Closed Session for Personnel Matters**
Roll call vote taken at 8:35 PM; all voted in favor.
Returned to open session at 8:41 PM.
- **Employee Compensation**
Motion by Lee to raise Fernando's salary to \$25/hour, seconded by Barbie. Motion carried.

8. Old Business

No items discussed.

9. Next Meeting

- **Date:** October 14, 2025
- **Location:** Corona El Coral Café
- **Time:** Supper at 5:00 PM; Meeting at 6:00 PM
- *Note: No business discussed during supper.*
- Virtual access available by calling (575) 315-6585.

10. Adjournment

The meeting adjourned at 8:46 PM. Motion by Jim, seconded by Kendal. Motion carried.