Carrizozo Soil and Water Conservation District

Board of Supervisors Meeting Minutes

Date: September 8, 2026

Time: Dinner at 6:00 PM | Call to Order at 7:00 PM

Location: NRCS Field Office, 307 12th Street, Carrizozo, NM 88301

Attendance

Board Members Present:

- Bryan Hightower (Chair)
- Barbie Roper
- Kendal Wilson
- Gray Gallacher
- Jim Grider
- Ron Merritt

Board Members Absent:

- Melvin Johnson

1. Call to Order

The meeting was called to order at 7:00 PM by Chair Bryan Hightower.

2. Approval of Agenda

The agenda was presented to the board.

- **Motion:** Made by Gray Gallacher to approve the agenda as presented.
- **Second:** Barbie Roper.
- **Vote:** Motion carried.

3. Cost-Share Programs

- None.

4. Approval of Minutes

The minutes from the August 11, 2026, Board of Supervisors meeting were presented for review.

- **Motion:** Made by Barbie Roper to approve the August minutes.
- **Second:** Ron Merritt.
- **Vote:** Motion carried.

5. Financial Reports and Bills

The board reviewed financial packets and signed corresponding vouchers.

- **August Monthly Financial Report:**
    - *Motion:* Made by Gray Gallacher to approve the August financial report.
    - *Second:* Barbie Roper.
    - *Vote:* Motion carried.
- **August Mileage and Per Diem Reimbursements:**
    - *Motion:* Made by Jim Grider to approve monthly reimbursements.
    - *Second:* Kendal Wilson.

- *Vote:* Motion carried.

6. Agency and District Reports

- **New Mexico Department of Agriculture (NMDA):** Report submitted by Katie Crayton (see supporting documents).

- **Natural Resources Conservation Service (NRCS):** Report submitted by Katie Lee (see supporting documents).

- **Farm Service Agency (FSA):** Report provided by Barbie Roper. Director interviews occurred last week and offer acceptance is finalizing, with a new hire starting soon who brings strong experience across program areas. FSA meeting was rescheduled due to state trainings and other commitments.

- **Carrizozo SWCD Report:** Operational updates provided by Fernando Najera, including notes from a meeting with the Department of Finance and Administration (DFA) on September 8, 2026, regarding Local Government Budget Management System (LGBMS) budget errors.

7. New Business

- **NRCS Cooperative Agreement:** Presented for board action and renewal.

    - *Motion:* Made by Bryan Hightower to approve the agreement.

    - *Second:* Ron Merritt.

    - *Vote:* Motion carried.

- **NMACD Dues & Sponsorship:** Board reviewed dues and conference sponsorship allocation.

    - *Motion:* Made by Kendal Wilson to sponsor $1,500 for the NMACD.

    - *Second:* Gray Gallacher.

    - *Vote:* Motion carried.

- **Point System Funding:** Item presented and reviewed by the board.
- **Mill Levy Tax Report:** Item presented and reviewed by the board.

8. Old Business

- None.

9. Adjournment

- **Motion:** Made by Ron Merritt to adjourn.
- **Second:** Kendal Wilson.
- **Vote:** Motion carried. Meeting adjourned.

Next Meeting Notice

Date: October 13, 2026

Timeline: Dinner at 5:00 PM (No business discussed) | Meeting at 6:00 PM

Location: NRCS Field Office, 307 12th Street, Carrizozo, NM 88301

Virtual Access: Call 575-315-6585 if virtual link/access is required.

Minutes submitted for approval by: _____