

Carrizozo Soil and Water Conservation District

Board of Supervisors Meeting Minutes

Date: May 12, 2026

Time: Dinner at 6:00 PM | Call to Order at 7:00 PM

Location: NRCS Field Office, 307 12th Street, Carrizozo, NM 88301

Board Members Present:

- Bryan Hightower
- Barbie Roper
- Melvin Johnson
- Kendal Wilson
- Jim Grider

Board Members Absent:

- Gray Gallacher

1. Call to Order

The meeting was called to order at 7:00 PM by the Chair.

2. Approval of Agenda

The agenda was presented to the board.

- **Motion:** Made by Melvin to approve the agenda as presented.
- **Second:** Kendal.
- **Vote:** Approved by all members present. Motion carried.

3. Cost-Share Programs

The board reviewed the following cost-share item:

- **Dan Bell:** Agricultural Cost-Share- Postponed for next meeting.

4. Approval of Minutes

The minutes from the April 14, 2026, Board of Supervisors meeting were reviewed.

- **Motion:** Made by Melvin Johnson to approve the April minutes.
- **Second:** Jim Grider.
- **Vote:** Motion carried.

5. Financial Reports and Bills

The board reviewed the financial packets and signed the corresponding vouchers.

- **April Monthly Financial Report:**
 - Motion: Jim Grider moved to approve the report.
 - Second: Melvin Johnson.
 - Vote: Motion carried.
- **April Mileage and Per Diem Reimbursements:**
 - Motion: Jim Grider moved to approve the monthly reimbursements.
 - Second: Kendal Wilson.
 - Vote: Motion carried.

6. Agency and District Reports

- **New Mexico Department of Agriculture (NMDA):** Report submitted by Katie Crayton (see supporting documents).
- **Natural Resources Conservation Service (NRCS):** Report submitted (see supporting documents).
- **Farm Service Agency (FSA):** Melvin Johnson reported that no meeting was held last month, but a meeting is scheduled for this month.
- **Carrizozo SWCD Report:** District updates provided by Fernando Najera.

7. New Business

- **Summer Internship Hiring:** The board reviewed the interview applicants based on the established point-system grading matrix.
 - Motion: Jim Grider moved to hire Grace Ashby for the position of Summer Intern.
 - Second: Melvin Johnson.
 - Vote: All voted in favor. Motion carried.
- **NMWRRI Grant Invoices:** The final invoices for the New Mexico Water Resources Research Institute grant were presented for payment approval.
 - Motion: Melvin Johnson moved to approve payment of the final NMWRRI invoices.
 - Second: Bryan Hightower
 - Vote: Motion carried.
 - Kendal Wilson Abstained from Voting
- **Interim Budget Approval:** The draft interim budget was presented for board approval.
 - Motion: Jim Grider moved to approve the interim budget.
 - Second: Melvin Johnson.
 - Vote: Motion carried.

8. Old Business

- None noted.

9. Adjournment

- **Motion:** Jim Grider moved to adjourn the meeting.
- **Vote:** Motion carried. The meeting adjourned at 8:30 PM.

Next Meeting Notice

Date: June 9, 2026

Timeline: Dinner at 6:00 PM (No business discussed) | Meeting at 7:00 PM

Location: NRCS Field Office

Virtual Access: Call 575-315-6585 if virtual link/access is required.

Minutes submitted for approval by: Fernando Najera-District Manager