

**Carrizozo Soil and Water Conservation District
Meeting Minutes**

Date: August 12, 2025

Location: 307 12th Street, Carrizozo, NM 88301

Time: 7:00 PM (Supper served at 6:00 PM@ Mabel Bzs)

1. Call to Order

The meeting was called to order.

2. Approval of Agenda

- Agenda amended to include verbiage from the **Open Meetings Act** for closed session.
 - Motion made by Jim, seconded by Gray.
 - **Motion carried.**
-

3. Approval of Minutes – July 8, 2025 Board of Supervisors Meeting

- Motion made by Kendal, seconded by Barbie.
 - **Motion carried.**
-

4. Financial Reports and Bills (sign vouchers)

- **July Monthly Report:** Motion made by Barbie, seconded by Lee.
 - **Motion passed.**
-

5. Reports

- **NMDA:** Katie Goetz – Supporting documents provided.
 - **NRCS:** Stan Towner – Supporting documents provided.
 - **FSA:** Melvin Johnson – Report given.
 - **Carrizozo SWCD:** Fernando Najera – Report given.
 - Drone spray special project
 - LGBMS
 - Fair Table
-

6. New Business

a. Memorandum of Agreement – Capital Outlay Funds

- Motion made by Kendal, seconded by Jim.
- **Motion passed.**

b. Public Comment – ADA Improvements, Lincoln County Courthouse

- The board determined there would be **no significant impact** and that they did not have jurisdiction to provide an official response.
- Motion made by Kendal, second by Barbie.
- **Motion carried.**

c. Closed Session – Personnel Discussion

- Entered closed session at **7:32 PM** via roll call vote.
 - All members voted “Yay.”
 - No “Nay” votes.
- Returned to open session at **7:40 PM**.
- **No decisions were made. Only Advertised Personnel matters were discussed.**

d. Hiring – Office Assistant Position

- Motion made by Lee to offer the position to **Joanne Carpenter** at a pay rate of **\$18/hour**, with a review after **90 days**.
 - Seconded by Melvin.
 - **Motion passed.**
 - Actions:
 - Send written reply to Brittany thanking her for her strong interview.
 - Do not send letters until Joanne has formally accepted the position.
 - Send offer letter to Joanne including expected salary.
-

7. Adjournment

- Motion to adjourn made by Melvin, seconded by Gray.
 - **Meeting adjourned at 7:54 PM.**
-

8. Old Business

(None discussed.)

9. Next Meeting

- **Date:** September 9, 2025
- **Supper:** 6:00 PM
- **Meeting:** 7:00 PM
- **Note:** Call (575) 315-6585 if virtual access is needed.